

TOOL BOX TALKS

Warehouse Safety Basics

Manufacturing

Please review the following safety tips with your employees.

Toolbox Tips

Forklift Safety for Pedestrians

- Always stay alert when working in areas where forklifts are operating.
- At blind corners, keep an eye out for moving forklifts or pallet trucks.
- Stay clear of areas where forklift use is frequent like loading docks or shipping areas.
- Never attempt to move or operate a forklift unless you are trained and authorized to do so.

Slip, Trip and Fall

- If you see a hazard, pick it up. Never walk by and ignore trip hazards.
- Empty trash cans when full—do not allow them to overflow.

Safe Lifting Basics

- Make sure the walking path is clear of trip hazards, obstacles and holes.
- Plan the route and take the shortest one possible.
- Avoid twisting the body—it places enorous weight on the lower spine.
- Change direction with your feet, do not twist.
- Slowly lower the load—do not drop the load.

Ladder Safety Basics

- Survey the area for overhead power lines before setting up and climbing ladders.
- Inspect ladders before climbing.
- Never use a damaged or unsafe ladder.
- Verify ladder capacity before climbing.
- Do not use ladders for anything other than the job they are intended to do.
- Tie off/secure extension ladders to prevent tip over or kick out.

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when working
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forklifts are
operating.**

These advisory materials have been developed from national standards and sources believed to be reliable, however, no guarantee is made as to the sufficiency of the information contained in the material and Missouri Employers Mutual Insurance Company assumes no liability for its use. Advice about specific situations should be obtained from a safety professional.

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