

SAMPLE POLICY

Heavy Machinery Operator Safety Rules

The company expects workers to follow its safety rules. By signing, you will be held responsible for following these safety rules. Disciplinary action could result when these safety rules are not followed. These safety rules are for your safety only. Please refer to these safety rules on the jobsite to keep yourself and others safe.

WORKSAFE TIPS

1. Operators must be trained before using heavy machinery.
2. Wear seat belts when operating machines – seat belts keep you in the safety roll cage during a rollover.
3. Never allow riders unless the machine is equipped with extra seats & seat belts.
4. Slow down on the jobsite – drive slowly to prevent backing / run over / caught in-between accidents.
5. Keep backup alarms, flood lighting and warning lighting in good working order.
6. Never work beneath elevated backhoe, loader buckets or armatures without using approved safety props.
7. Never raise anyone in the backhoe or loader bucket.
8. Before excavating, verify that utilities have been located.
9. Keep glass and windshield clean. Keep floorboards clean and free of foot/pedal obstructions.
10. Always look behind before backing.
11. Don't allow others into your line of fire – directly in front of or behind the machine – in case brakes fail, driveline failure or the machine skids.
12. Climb and descend hills slowly, with the bucket low to prevent tip over.
13. Keep the bucket low when traveling, and keep speeds slow.
14. Use three-point contact when climbing onto and off of the machine.
15. Survey the area for power lines or overhead entrances before beginning work.
16. Report hazards or maintenance needs in writing before the end of the work shift.

Work **SAFE**

Smart, Accident-Free Environments

Tool Box Talk

Date of Discussion _____

Instructor _____

Attendees:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____

Follow-up Items

These advisory materials have been developed from national standards and sources believed to be reliable, however, no guarantee is made as to the sufficiency of the information contained in the material and Missouri Employers Mutual Insurance Company assumes no liability for its use. Advice about specific situations should be obtained from a safety professional.



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888.499.SAFE (7233)